

|                | MUSICIAN/DJ #1 | MUSICIAN/DJ #2 | MUSICIAN/DJ #3 |
|----------------|----------------|----------------|----------------|
| Company Name   |                |                |                |
| Contact Name   |                |                |                |
| Address        |                |                |                |
| Telephone      |                |                |                |
| Website/E-Mail |                |                |                |

|  |  |  |  |
|--|--|--|--|
| How many years of wedding experience do you have?                                |  |  |  |
| Belong to any national or local professional associations?                       |  |  |  |
| Do you have a business license?  |  |  |  |
| Do you have liability insurance?   |  |  |  |
| Who will actually be performing at my wedding?                                   |  |  |  |
| Are we able to meet with the musician/DJ that will be performing at our wedding? |  |  |  |
| If the musician we selected no longer works for you, what do you do?             |  |  |  |
| Will there be an assistant to help as well?                                      |  |  |  |
| Do you have a demo for review?   |  |  |  |
| Do you provide auditions? If so, is there a charge?                              |  |  |  |
| Do you have a standard music list?   |  |  |  |
| How many songs do you have in your music library?                                |  |  |  |
| Will you provide special music upon request?                                     |  |  |  |
| Have you performed a wedding at my ceremony and/or reception location before?    |  |  |  |
| How do they coordinate with other wedding vendors?                               |  |  |  |
| When will you arrive?  |  |  |  |
| What setup requirements to you have?   |  |  |  |
| How much space do you require?   |  |  |  |
| How many minutes per hour do you require for breaks?                             |  |  |  |
| Will there be recorded music during the breaks?                                  |  |  |  |
| Does the musician emcee the reception?   |  |  |  |
| How does the musician dress?   |  |  |  |
| What format is the music? (tapes, CD's, etc.)                                    |  |  |  |

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|--|--|--|--|
| How new is the equipment?                                  |  |  |  |
| What is your backup equipment policy?                      |  |  |  |
| Do you have a wireless microphone for speeches and toasts? |  |  |  |
| What type of lighting do you have available?               |  |  |  |
| What types of special effects can you provide?             |  |  |  |
| Are there additional charges for travel time and/or setup? |  |  |  |
| When is the deposit & final payment due?                   |  |  |  |
| Do you have a written contract?                            |  |  |  |
| What is your guarantee?                                    |  |  |  |
| Do you have a list of packages?                            |  |  |  |
| Are taxes & gratuity included in the price?                |  |  |  |
| Are there any overtime charges? If so, how much?           |  |  |  |
| Is dinner expected for the musician(s) at the reception?   |  |  |  |
| Are there any additional fees?                             |  |  |  |
| Cancellation and refund policy?                            |  |  |  |
| Can you provide three references?                          |  |  |  |
| What else should we know about your services?              |  |  |  |

**RECEPTION MUSIC:** Company/Band: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Hours: \_\_\_\_\_ Email: \_\_\_\_\_ Website: \_\_\_\_\_

Names of DJ's/Musicians: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Arrival time: \_\_\_\_\_ Departure time: \_\_\_\_\_ Last Song Time: \_\_\_\_\_