

	COMPANY #1	COMPANY #2	COMPANY #3
Company Name			
Contact Name			
Address			
Telephone			
Website/E-Mail			

How long have you been in business?			
How many years of wedding experience?			
Belong to any national or local professional associations?			
How far in advance should I commit?			
How do you coordinate with the other wedding services?			
How many weddings do you do per day?			
How large is your staff and who will work with my wedding?			
Can you work with fresh & silk flowers?			
Do you have photographs or live examples of your wedding bouquets?			
What type of design do you specialize in?			
What type of flowers would you recommend for me at my location, time of year and wedding colors?			
What is your flower substitution policy, if my chosen flowers are not available?			
Who would be doing the decorating?			
Can you decorate my cake with flowers?			
When will you deliver to the ceremony and/or reception?			
Is there a delivery or setup charge?			
When do items need to be returned?			
What is your policy for lost and/or damaged items?			
Will you stay at the ceremony for arranging and distributing the bouquets?			
Will you transfer the arrangements to the reception site after the ceremony?			
Have you done weddings before at my ceremony and/or reception site?			
Any discounts for Friday night or Sunday afternoon receptions?			
Are there savings, having an "off season" reception (Nov-April)?			

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Will you visit my ceremony and/or reception site for ideas?			
What other wedding accessories do you sell and/or rent?			
Do you provide flower preservation services?			
How soon after the wedding should I preserve my bouquet?			
When is the deposit & final payment due?			
Do you have a written contract?			
What is your guarantee?			
Do you have a list of packages?			
Are taxes & gratuity included in the price?			
Are there any additional fees?			
Cancellation and refund policy?			
Can you provide three references?			
What else should we know about your services?			

MY FLORIST IS: Company: _____ Contact: _____

Address: _____ Phone: _____

Hours: _____ Email: _____ Website: _____

Delivery Time (Ceremony): _____ Delivery Time (Reception): _____

Ceremony Flowers: Pew Decorations Grandparents' Flowers Groom's Boutonniere Parents' Flowers Groomsmen's Boutonnieres

Altar Arrangements Flower Girl's Basket Bridesmaids' Bouquets Bridal Bouquet Ring Bearer's Pillow Special Helpers Musician

Mother's Roses Officiant Other _____

Reception Flowers: Head Table Cake Table Buffet Table Toss Bouquet Room Arrangements Centerpieces Gift Tables

Wedding Colors: _____ Wedding Flowers: _____

RENTAL/DECORATING: Company: _____ Contact: _____

Address: _____ Phone: _____

Hours: _____ Email: _____ Website: _____

Ceremony Selections: _____

Reception Selections: _____

Delivery Date: _____ Pickup Date: _____